

Author's checklist for submitting papers to ICUME 2011



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DARMSTADT

- MANDATORY:** I downloaded the template for Word or LaTeX from www.icume.de and used it for preparing my paper.
- MANDATORY:** I used *paper settings A4*.
- MANDATORY:** I only used the fonts *Times Roman (Times New Roman)* and *Helvetica (Arial)* for the entire document including special characters (character maps as $\bar{\iota}$ \bar{O} \pm $\{11 \bar{2} 0\}$). Other fonts will cause the paper to reproduce incorrectly or may change a special character to a square.
- MANDATORY:** The length of the paper is between 4 to 10 pages.
- MANDATORY:** I added *no foreign language text* (also in References and Figures), only English.
- MANDATORY:** I prepared the paper as given in the template, uploaded original word documents (.doc. or .docx), LaTeX files (.tex) or ZIP Archives (.zip) together with the PDF in my participant account.
- MANDATORY:** I downloaded the *copyright transfer agreement*, signed it and uploaded it on my participant account.
- MANDATORY:** I added authors with full first and last name, full address and email address.
- MANDATORY:** I added my keywords.
- MANDATORY:** I only included *black and white pictures* in my paper.
- NOT MANDATORY:** I would like to make my paper "OPEN Access" for Euro 180.00 / USD276.00 per paper. *Trans Tech Publications Ltd will bill me directly.*

